

Special City Council Meeting
March 27, 2014

Present: Mayor Joyce Hudson, City Council Members: Jeff Kennedy, Tim Strauser, Jeff Whiting and Duane Oliver.

Staff: Bruce Clymer, City Administrator

Others Present: Greg Viergutz of the Gothenburg TIMES, Bob Meyer of Meyer and Associates Accounting Firm and Jennifer Wolf of Dawson Area Development

Absent: Connie Dalrymple, City Clerk

The meeting opened with the Roll Call and with the Mayor providing notice of the Open Meetings Act.

At 1:34 PM the Public Hearing for update on current Downtown Revitalization Community Block Grant (Phase I) was reopened and continued from March 18th, 2014

At 1:34 PM the Public Hearing regarding an application for the Community Development Block Grant funds for Downtown Revitalization projects (Phase II Implementation) was opened.

Jen Wolf did a presentation of the 2014 Downtown Revitalization Plan for Gothenburg. Items of interest pointed out were as follows:

- Historical Assessment (Appendix A)
- Retail Marketing (Appendix B)
- Funding Sources (Appendix C)
 - Talked about Downtown Improvement Districts and that the projects to not have to be physical (could be for marketing, etc.)
- Also talked about the need for more downtown businesses
- Also discussed the need for more parking as a need.
- Discussed Objectives and Strategies of the project.
- Also Discussed Conceptual Drawings as provided in the plan.

The activities identified in the plan and of which are being proposed for funding are:

1. Façade Improvements
2. Energy Efficiency Improvements
3. Sidewalk Improvements
4. Facilitation of New/Expanding Business in the Downtown
5. Corner of Hwy 30 & Lake Avenue
6. Parking Area

Motion was made by Strauser to close the hearing regarding the update on the Downtown Revitalization Community Development Block Grant (Phase I Planning).

Second by Jeff Kennedy

Roll Call: Kennedy, aye; Strauser, aye; Whiting, aye; Oliver, aye. Nays, none.

Motion was made by Strauser to approve the 2014 Downtown Revitalization Plan.

Second by Jeff Whiting

Roll Call: Strauser, aye; Kennedy, aye; Whiting, aye; Oliver, aye. Nays, none.

Motion was made by Oliver to close the hearing regarding the application for Community Block Grant funds for Downtown Revitalization projects (Phase II Implementation)

Second by Jeff Kennedy

Roll Call: Oliver, aye; Strauser, aye; Kennedy, aye; Whiting, aye. Nays, none.

Motion was made by Strauser to approve Resolution 2014-5 regarding the application for Community Block Grant funds for Downtown Revitalization projects (Phase II Implementation)

Second by Duane Oliver

Roll Call: Whiting, aye; Oliver, aye; Strauser, aye; Kennedy, aye. Nays, none.

Motion to approve the following exhibits and authorize the Mayor's Signature:

- Statement of Assurances and Certificates
- Citizen Participation Plan
- Residential Antidisplacement and Relocation Assistance Plan
- Slums and Blight Process
- Waiver of Procurement Process
- FFATA Reporting Form Certification

Motion carried.

Bob Meyer was present to go over the 2012-13 Audit. Mr. Meyer discussed the following:

- There is a difference in accounting for outstanding bonds. This difference was required by new FASB Standards.
- Mr. Meyer discussed the different funds and any new concerns, etc. The Audit was described as having no major concerns with the finances of the City.
- Page 6 in regard to the Health Care plan was added to the report.
- Large expense in the Park Fund was pointed out. This was due to the planning and engineering in regard to the upcoming project for Lake Helen renovation.
- There was a concern of inadequate controls over collateral with money being held in financial institutions. Mr. Meyer pointed out the he had conversations

with Connie Dalrymple, City Clerk and Bruce Clymer, City Administrator regarding this issue. Typically it is the bank's responsibility to ensure the funds are covered, but it is the city staff's responsibility to make sure the banks do their job. Mr. Meyer stated that staff is aware and does not see this as a significant issue, but one that must be pointed out in the audit.

- Pointed out issues with segregation of duties – which is a common issue with any small organization.

Motion was made by Jeff Kennedy to accept the 2012-13 audit.

Second by Duane Oliver

Roll Call: Strauser, aye; Kennedy, aye; Whiting, aye; Oliver, aye. Nays, none.

Motion was made by Strauser to adjourn.

Second by Duane Oliver

Roll Call: Strauser, aye; Kennedy, aye; Whiting, aye; Oliver, aye. Nays, none.

Recorded by:

Bruce Clymer, City Administrator

Joyce Hudson, Mayor