

CITY OF GOTHENBURG  
ADMINISTRATIVE SUBDIVISION APPLICATION

Application No. \_\_\_\_\_

Date Filed \_\_\_\_\_

Applicant's Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

E-Mail \_\_\_\_\_

Owner of Record \_\_\_\_\_

If different than above:

Address \_\_\_\_\_

Telephone \_\_\_\_\_

E-Mail \_\_\_\_\_

Applicant's Signature

\_\_\_\_\_

\_\_\_\_\_

DATE

NOTE: All Administrative Plats must comply with the Gothenburg Subdivision Regulations. All applicants are responsible for compliance with said regulations. Requirements that must be submitted are on the back of this application:

Required Attachments:

- |                                    |                 |
|------------------------------------|-----------------|
| 1. Copy of Deed (s)                | Section 730 (1) |
| 2. Title Report                    | Section 730 (1) |
| 3. Site Plan                       | Section 730 (1) |
| 4. Five Prints of site survey plat | Section 730 (2) |

Administrative Certificate Approval: Certificates 1 through 3, described below, may be placed on a separate document and signed by the appropriate individuals and attached to the final plat for filing or placed on the final plat. Certificates 4 through 6 shall be placed on the final plat and signed by the appropriate individuals.

1. A certificate signed by the Dawson County Treasurer and/or the City Treasurer that all property taxes and special assessments on such property are paid in full. Any special assessments not paid in full shall have a statement attached showing the apportioning of any such installments against the newly proposed lots.
2. Certificate signed and acknowledged by all property owners having any record title, or other interest in the land subdivided and consenting to the preparation and recording of the plat.
3. Acknowledgement of a notary public, acknowledging the signatures of all owners.
4. Certificate signed by the registered State of Nebraska Land Surveyor preparing the administrative subdivision that the plat as presented complies with the requirements of the administrative subdivisions.
5. Certificate signed by the city administrator or designee certifying that the administrative subdivision has been reviewed by the city administrator and is in compliance with the city subdivision regulations.
6. Certificate signed by the register of deeds shall be placed on the final plat or shall be stamped at the deeds office.