

Do not recreate or revise this document. Revisions and recreations will not be accepted. Failure to complete and return the necessary documents per instructions will result in your municipality not receiving an Incentive Payment for Calendar Year 2023. Documents include the original Signing Resolution, Year-End Certification(s), and a copy of documentation of the appointment(s) of the City Street Superintendent(s). These must be received at the NDOT by December 31, 2023.

RESOLUTION
SIGNING OF THE
YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT
2023

Resolution No. 2023-27

Whereas: State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and

Whereas: The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the appointment(s) of the City Street Superintendent(s) to the NDOT using the Year-End Certification of City Street Superintendent form; and

Whereas: The NDOT requires that each certification shall also include a copy of the documentation of the city street superintendent's appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

Whereas: The NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson.

Be it resolved that the Mayor Village Board Chairperson of City of Gothenburg
(Check one box) (Print Name of Municipality)
is hereby authorized to sign the attached Year-End Certification of City Street Superintendent completed form(s).

Adopted this 7th day of November, 2023 at Gothenburg, Nebraska.
(Date) (Month)

City Council/Village Board Members

Say Richeson
Verlin Janssen
J Buddenberg
Self Kennedy



City Council/Village Board Member Say Richeson
Moved the adoption of said resolution
Member Verlin Janssen Seconded the Motion
Roll Call 4 Yes 0 No 0 Abstained 0 Absent
Resolution adopted, signed, and billed as adopted.

Attest: [Signature]
(Signature of Clerk)

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Year-End Certification of City Street Superintendent For Determining Incentive Payment in Calendar Year 2023

Separate forms may be needed to account for the entire year, see (3) below

This Form Covers the Following Period: January 1, 2023 to December 31, 2023
(Month) (Day) (Month) (Day)

*(1)(a) The municipality of Gothenburg certifies that: Reed Miller
(Print name of City or Village) (Print name of Superintendent as it appears on license card if applicable)
was the appointed City Street Superintendent during the above period. **IF A NAME IS NOT ENTERED ABOVE (NO APPOINTED CITY STREET SUPERINTENDENT FOR THIS PERIOD), SKIP TO (2) BELOW.**

(b) the superintending services of the above listed individual were provided by: (Check one box)

- Employment with this Municipality
- Contract (consultant) with this Municipality
- Contract (interlocal agreement) between this Municipality and the following listed Municipality(ies) and/or County(ies)

(c) and the above listed individual **assisted** in the following: *Reference Neb. Rev. Stat. §39-2512*

1. Developing and annually updating a long-range plan based on needs and coordinated with adjacent local governmental units,
2. Developing an annual program for design, construction, and maintenance,
3. Developing an annual budget based on programmed projects and activities,
4. Submitting such plans, programs, and budgets to the local governing body for approval; and
5. Implementing the capital improvements and maintenance activities provided in the approved plans, programs, and budgets,

(d) the above listed individual also served as (Check all boxes that apply) city engineer village engineer
public works director city manager city administrator street commissioner

(e) If the above listed individual is a Licensed City Street Superintendent, enter their Superintendent's License Number S- 514
and Class of License A, and/or
(A or B)

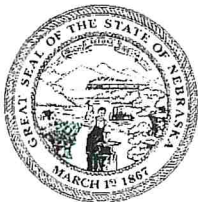
(f) If the above listed individual is a Licensed Engineer in Nebraska, enter their Engineer's License Number E- 4486

(2) [Signature]
Signature of Mayor Village Board Chairperson
(Check one box)

*(3) If during the calendar year your municipality (a) did not have an appointed City Street Superintendent for any portion(s) of the year; or (b) had one or more appointed City Street Superintendent(s) that were not licensed for any portion(s) of the year; or (c) had one or more appointed licensed City Street Superintendent(s) for any portion(s) of the year, please complete a separate Year-End Certification form for each period. **Copy this form as needed to account for these separate periods.**

(4) The payment amount will be computed based on (a) your most recent Federal Census as certified by the Tax Commissioner; (b) the number of full calendar months served by the appointed City Street Superintendent who is licensed or exempted from licensure under the Superintendents Act; (c) class of license, A or B if applicable; and (d) if the appointed City Street Superintendent assisted with the required duties in (1)(c) above. *Reference Neb. Rev. Stat. §§39-2302 and 39-2511 through 39-2515.*

(5) **Failure to return by December 31, 2023, the Year-End Certification(s), Signing Resolution, and a copy of documentation of the appointment(s) of the superintendent(s) per the instructions will result in your municipality not receiving an Incentive Payment.**



Return the completed original resolution and certification(s), and a copy of the documentation of appointment(s) by December 31, 2023 to:

Highway Local Liaison Coordinator
Boards-Liaison Services Section
Local Assistance Division
Nebraska Department of Transportation
PO Box 94759
Lincoln NE 68509-4759

Attach Documentation of the City Street Superintendent(s) Appointment(s) for 2023 here:

For most municipalities this information may be found in the November or December 2022 or the January 2023 meetings minutes. Some may involve mayoral appointments, or interlocal agreement (relinquishment of funds). Call 402-479-4436 if you have any questions about what to submit for documentation.

Regular Council Meeting
City Council Chambers

January 3, 2023
5:30 p.m.

ROLL CALL:

Present:		Not Present:
Mayor	Will Rahjes	
Council Members	Jeff Kennedy	
	J Buddenberg	
	Jay Richeson	
	Verlin Janssen	
Assistant City Attorney	Colten Venteicher	
City Administrator	Gary Greer	
City Clerk	Misty Bussinger	

Press: *Gothenburg Leader* – Ellen Mortensen

Also present: Shiloh Schultz, Dan Urman, and Dawn Urman.

Mayor Rahjes opened the meeting at 5:30 p.m. Advance notice and a copy of the agenda were given to the Council and members of the press. City Council meetings are conducted in accordance with the Open Meetings Act, a copy of which is available for public inspection on the north wall of the Council Chambers.

PUBLIC HEARINGS:

None.

CONSENT AGENDA:

Kennedy moved, Janssen seconded, approving the consent agenda that included:

Council Minutes –December 20

Approve payment of \$3,000.00 from LB840 to Community Redevelopment Authority for GIC REDLG Loan.

Approve payment of \$3,916.31 from LB840 to Gothenburg Improvement Company Authority for Curbtender Project.

Approve payment of \$15,000.00 from LB840 to Gothenburg Early Childhood Agency for Community Support of Gothenburg Early Childhood Learning Coalition.

Roll call vote: Yea –Kennedy, Buddenberg, Richeson, Janssen. No – none. Motion carried.

CLAIMS:

Richeson moved, Kennedy seconded, allowing payment of claims against for the General Fund \$16,170.30; Enterprise Fund \$93,576.14 December 28 payroll of \$56,134.76; and Payroll Transmittals of \$89,563.15. Roll call vote: Yea –Kennedy, Buddenberg, Richeson, Janssen. No – none. Motion carried.

Claims Codes: Bu- Building Upkeep, Eq-Equipment, Ex-Expense, Ma-Maintenance, Mi-Mileage, Misc-Miscellaneous, Re-Repairs, Se-Service, Su-Supplies, Ut-Utilities, CI-Capital Improvement, GU-Grounds Upkeep, Reim-Reimbursement, Tax-Tax, Ps-Personnel, Du-Dues.

General Fund Claims: ALLO COMMUNICATIONS LLC \$314.96 Ut; ASSURITY LIFE INSURANCE CO \$397.25 Ps; AT&T Mobility II LLC \$504.41 Ut; Brite \$2,315.00 Su; EMERGENCY MEDICAL PRODUCTS, INC \$283.38 Su; GALL'S LLC \$37.51 Ex; Gary Greer \$250.00 Misc; RR DONNELLEY \$56.99 Ex; AMERICAN LEGAL PUBLISHING CORP \$400.00 Ex; ARAMARK \$54.04 Se; BEVERLY BOGLE LOUTHAN, P.C. \$600.00 Se; DAWSON PUBLIC POWER DISTRICT \$48.36 Ut; EAKES OFFICE SOLUTIONS \$209.12 Ex, Su; FYR-TEK \$1,500.17 Re, Su; GOTHENBURG PUBLIC SCHOOLS \$80.00 Misc; HOMETOWN LEASING \$186.49 Ex; NEBRASKA SALT & GRAIN \$3,442.82 Ma; NORTH PLATTE POLICE DEPARTMENT \$3,250.00 Se; Pinpoint Communications \$376.45 Ut;

PLATTE VALLEY ARSENAL, LLC \$275.00 Su; RELIABLE PEST CONTROL SERVICES, INC. \$90.00 Bu; SYNDICATE PUBLISHING LLC \$509.53 Ex; TIM LAUER \$293.49 Ps; TK Elevator Corporation \$375.33 Se; CELL PHONE REIMBURSEMENT – ACH \$320.00 Reim.

Enterprise Fund Claims: ALLO COMMUNICATIONS \$245.64 Ut; AT & T MOBILITY II LLC \$164.86 Ut; CREDIT MANAGEMENT \$94.34 Se; MUNICIPAL SUPPLY, INC. \$40.43 Ma; SERVI TECH, INC. \$168.00 Se; ALTEC INDUSTRIES, INC. \$987.15 Su, Re; ARAMARK \$134.88 Se; BLACK HILLS ENERGY \$1,766.61 Misc; CITY OF GOTHENBURG \$45,020.57 Reim; DAN'S SANITATION, INC \$2,514.90 Se; DUTTON-LAINSON COMPANY \$632.38 Ma; EAKES OFFICE SOLUTIONS \$176.61 Ex; PINPOINT COMMUNICATIONS \$103.90 Ut; RELIABLE PEST CONTROL SERVICES, INC. \$60.00 Se; SCHABEN SANITATION INC. \$40,406.44 Ex; SCHABEN'S SANITATION-RECYCLING \$724.92 Se; STATE HEALTH LAB \$82.00 Se; SYNDICATE PUBLISHING LLC \$36.80 Ex; WESCO DISTRIBUTION INC \$215.71 Ma.

Payroll Transmittals: INTERNAL REVENUE SERVICE \$17,020.76 Ps; NEBRASKA DEPARTMENT 18,610.68 Ps; EMPOWER RETIREMENT \$8,414.44 Ps; AFLA \$620.24 Ps; NEBRASKA CHILD SUPPORT \$694.63 Ps; Healthcare MMKT \$22,777.74; Healthcare MMKT Sidefund \$18,566.10; Healthcare Cafeteria \$2,503.08 Ps; Gothenburg United Fund \$71.00 PS; Credit Management Servc \$284.48 Ps.

COMMUNITY COMMENTS:

Greer stated snow removal is in full swing.

DISCUSSION ITEMS:

Venteicher discussed Resolution 2022-23 Economic Development Fund (LB840) Application for GIC for Industrial Tract Development (Old Sales Tax) and Grant Agreement. The old sales tax account was closed and now being paid out of LB840, so this is documentation needed for the LB840 requirements. This will be for the remaining \$108,000.00 at \$3,000.00 per month to the GIC to pay off REDLG loan.

Janssen moved, Richeson seconded, to approve Resolution 2022-23 Economic Development Fund (LB840) Application for GIC for Industrial Tract Development (Old Sales Tax) and Grant Agreement. Roll call vote: Yea –Kennedy, Buddenberg, Richeson, Janssen. No –none. Motion carried.

Venteicher discussed Resolution 2022-24 Economic Development Fund (LB840) Application for Gothenburg Early Childhood Learning Coalition for Interlocal Agreement and Grant Agreement. This was paid out of the old sales tax account which is now closed and now being paid out of LB840 so this is documentation needed for the LB840 requirements. This will be for the remaining \$30,000.00 in which \$15,000.00 paid for 2022 and \$15,000.00 for 2023.

Janssen moved, Kennedy seconded, to approve discussed Resolution 2022-24 Economic Development Fund (LB840) Application for Gothenburg Early Childhood Learning Coalition for Interlocal Agreement and Grant Agreement. Roll call vote: Yea –Kennedy, Buddenberg, Richeson, Janssen. No –none. Motion carried.

Mayor Rahjes discussed Committee and Personnel Appointments.

COMMITTEE APPOINTMENTS – 2023

Expiring Term Appointment Expires January ...

Board of Adjustment

Dan Yancy 2024

Linda Rodine 2024

Dick Nelson 2024

Kent Kline-Alternate 2025

Hal Fecht (P & Z Rep) 2026

Linda Bowman 2026

Cemetery Board

Connie Sitorius 2024
Dee Miller 2024
Brent Block 2025
Kim Kitzing 2026
Ervin Haynes 2026

Community Redevelopment Authority

Joyce Hudson 2024
Nate Wyatt 2025
Randy Waskowiak 2025
Aaron Colwell 2026
Dr. Ashton Hecox 2027

Housing Authority

Kyle Fornoff 2024
Cindy Soller 2024
Joni Birnie 2025
Jill Rubenthaler 2026
Brennon Malcom 2027
Vacant 2028

LB840 Citizen Advisory Committee

Vacant
Mishayla Freburg
Travis Anderson
Morgan Fornoff
Dave Zorn

Library Board

Ernie Blecha 2024
Sue Ostergard 2024
Mary Lou Clark 2025
Shanna Keiser 2026
Vacant 2027

Planning & Zoning Commission

Roger Koehler 2024
Hal Fecht 2025
Jo Fuller 2025
Marcy Slack 2025
Logan Ricely 2026
Jason Wagner 2026
Ty Schurr 2026

REDLG Reuse

Mayor
City Administrator
Morgan Fornoff 2026
Vacant 2026

Tree Board

Dave Zorn 2024
Dan Frerichs 2025
Kim Slack 2025
Nate Baker 2025
Mark Brand 2025
Jeff Kennedy 2026
Vacant 2026

Park & Recreation Board

Ellen Mortenson 2024
Alec Foster 2024
Marc Mroczek 2024
Alicia Knust 2024
Kayla Paul 2024

Board of Health

Will Rahjes, Mayor
Randy Olson, Police Chief
Jeff Kennedy
Dr. Garret Shaw

PERSONNEL

Position Currently held by:
City Administrator Gary D. Greer
City Attorney Mike Bacon
Assistant City Attorney Colten Venteicher
City Prosecutor Beverly Louthan
City Clerk / Treasurer Misty Bussinger
Deputy City Clerk Jill Rubenthaler
Police Chief Randy Olson
Police Sgt Matthew Langley
Police Officers
 Joe Humphrey
 Kyle Carlson
 Travis Miner
 Jason Meinke
 Samuel Golson
 Brandi Coufal (PT)

Community Service Office Amanda Kordonowy
Fire Chief Mark Ballmer
Building Inspector Doug Swanson
Back-up Shane Gruber
City Physician Dr. Garrett Shaw
Municipal Engineer Miller & Assoc., Reed Miller Street Superintendent

Fire Dept Roster

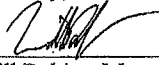
Mason Ackerman	Ron Alexander	Brock Anderson	Trevor Anderson
Alan Ballmer	Alex Ballmer	Mark Ballmer	Brandon Bihlmaier
Shane Butterfield	Justin Carlson	Brandon Carter	Richard Crown
Dane Ehlers	Matt Farr	Wiley Farr	Adam Finke
Craig Franzen	Derek Franzen	Larry Franzen	Troy Franzen
Trent Good	John Hecox	Jon Hudson	Archer Jensen
Riley Kort	Cole Lorenzen	Shane Max	Dan Meisinger
Trayven Miller	Troy (Scott) Munster	Cody Ostergard	Mark Ostergard
Robb Ostergard	Josh Reinhard	Jarrid Rickertsen	Blake Ristine
Jacob Rosse	Nick Spiegle	Lane Van Natta	Jason Wagner
Michael Wagner	Stephan Wehtje	Keith Williamson	Marty Ziemba

Fire Department Officers
Fire Chief Mark Ballmer
1st Ast Chief Mark Ostergard
Trustee Rick Crown
Rescue Captain Mike Wagner
President Adam Finke
Trustee Jon Hudson
Treasurer Trevor Anderson
Vice Pres Lane Van Natta
2nd Asst Chief Matt Farr
Secretary Archer Jensen
Trustee Cody Ostergard
¼ Master Riley Kort

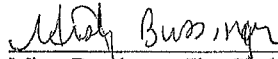
Mayor Rahjes discussed Employment Agreement with Gary Greer for City Administrator.

Janssen moved, Kennedy seconded, to approve Employment Agreement with Gary Greer for City Administrator. Roll call vote: Yea – Kennedy, Buddenberg, Richeson, Janssen. No – none. Motion carried.

Buddenberg moved, Janssen seconded, to adjourn the meeting at 5:37 p.m Roll call vote: Yea – Kennedy, Buddenberg, Richeson, Janssen. No – none. Motion carried.



Will Rahjes, Mayor



Misty Bussinger, City Clerk